**Clinical Laboratory Personnel Committee**

**March 5, 2016 - 10:00 a.m.**

 **Law Offices of Adams and Reese**

**Baton Rouge, LA**

**Members Present:** Mary Muslow; Cheryl Caskey; Beverly Ogden, MD; George Roberts; Rhonda Givens; Brian Vidrine; Dana Grant

**Guests Present:** Rebecca Helveston (Adams and Reese); Patsy Jarreau, AD, CLPC; Josie Roberts; Ashley Ware; and Elizabeth Smith

**I. Call to order**

 Meeting called to order at approximately 10:14 AM. A quorum was present.

**II. Minutes of the last meeting**

 A motion to approve the minutes of the October 10, 2015 meeting as written by Cheryl Caskey. Second by George Roberts. All approved, motion passed.

**III. LSBME office update**

 A. Board computerization, Big Picture: All process are moving forward as planned after resolution of a few minor issues.

 B. Retirements in the CLP office: Inez Bigelow and Peter Zengel.

 C. There were no layoffs in the CLP office.

 D. There is a new LSBME executive director: Eric Torres.

E. The rule change request modifying the length of a temporary permit's validity from six months to three is now in the Register. If there are no objections, the reduce time will become a rule.

**IV. Lab Assistant checklist**

 The Board likes the updates and wishes to thank the CPLC members that devoted their time for the needed changes.

**V. Appointments**

 The CLPC is in need of a MLT (CLS-Technician). The current member, Cesia Funez, has resigned her position. Nominees need to have a 5 year working history and be engaged as a member of our profession.

 **VI. New applicant online orientation and education**

 The online process is complete. New applicants will be required to complete the online course as part of their application process. The course will be require as a refresher every 5 years and after changes to the CLP Law or Rules.

**VII. Executive Session**

**VIII. Other Business**

 There was a request of the Board as to what the limits are for a Lab Assistant duties. The CLPC membership would like to see the official request and to review the LSBME minutes to come to a better understanding of the request and to form an opinion.

**IX. Next meeting date**

 June 11, 2016

**X. Adjourn**

 Motion to adjourn at 11:40 am by George Roberts, second by Rhonda Givens.

 All approved, motion passed.